



Morgan Hall

*Town of Franklinville, New York
11 Park Square
P.O. Box 146
Franklinville, New York 14737*

Invitation to Bid

Mount Prospect & Cadiz Cemetery

Lawn Care and Maintenance

The Town of Franklinville Town Board will be accepting sealed bids for a three (3) year contract for lawn care and maintenance at Mount Prospect Cemetery and Cadiz Cemetery for the period beginning January 1, 2021 and ending December 31, 2023.

REQUIREMENTS:

- 1) May 1st – November 1st: Weekly mowing (minimally; additional mowing may be required); weekly trimming of gravestones; mulching and disposal of leaves in the fall season (cleanup of any leaves in the spring); disposal of dead, discarded, or broken pots and /or baskets; additional duties compatible with general lawn care and maintenance also required and will be performed at the direction of the Town and Cemetery Sexton.
- 2) Duties compatible with general lawn care and maintenance may be required throughout all months of the year and will be performed at the direction of the Town and Cemetery Sexton. All work must be done during the daytime hours based on weather restrictions.
- 3) Upon request, bidder shall be able to demonstrate and show he/she has the equipment (i.e., mowers, trimmers, ability to haul equipment, etc.) and materials to fully perform the functions of the job as required by the Town.

Successful bidder must provide proof of \$1,000,000.00 liability insurance and must execute the Town's Hold Harmless agreement.

Successful bidder shall be advised of, agree to, and sign a contract as presented by the Town, and shall be specifically aware that said contract will include a clause that allows the Town to terminate the contract at will. The successful bidder must also be willing to sign a statement that the bidder is not affiliated with entities invested in the Iranian energy sector per General Municipal Law 103-g.

Any party submitting sealed bid must:

- 1) Meet personally with Cemetery Sexton Cleon Easton. Call (716) 676-2452 for an appointment to present references from at least one (1) cemetery and discuss level of experience and available equipment.
- 2) Obtain a non-collusive bidding certificate from the Town Clerk and submit the completed certificate with their sealed bid.
- 3) Submit sealed bid to the attention of the Town Clerk at 11 Park Square, P.O. Box 146, Franklinville, New York 14737 no later than 4:00 p.m. on Monday February 8th, 2021. Potential award of bid **may** occur at the regularly scheduled Board Meeting on Tuesday February 9th, 2021.

The Town Board reserves the right to reject any or all bids.